Chartered by Experience

Candidate's statement and submission

This document is to be used by candidates who are applying to become a Chartered Internal Auditor through the Chartered IIA's experience route.

You must be able to meet and demonstrate the eligibility criteria at Learning | Chartered Internal Auditor | Chartered IIA.

Your application must address the advanced professional competencies defined in the Chartered IIA's chartered by Experience criteria at Learning | Chartered Internal Auditor | Chartered IIA and select competencies. It should clearly demonstrate your suitability for the panel interview and must provide examples of situations where you have demonstrated the competencies as set out in each section of this statement template.

You should use as many pages as you believe that you need to fully demonstrate the required competencies and experience.

Candidate name:		**IIA membership No:**	

Fill in this box if you are a multi-client provider candidate only: (If not, please move to candidate's declaration section)

Name of organisation which you act as HIA:		**How long have you been a HIA for this organisation:**	

Candidate's declaration

- I believe the content of my CV to be accurate
- I believe the organisational chart(s) is/are an accurate reflection of my organisation and position within that organisation, and of the internal audit team that I lead.
- I believe the training and development records that I have submitted are an accurate and truthful reflection of my recent training and development activity.
- I believe myself to be a person of integrity who meets the Chartered by Experience eligibility criteria
- I believe the content of my written submission on the following pages is accurate and a truthful reflection of my personal experience and competencies.

Candidate's signature:		**Date:**	

1: Purpose and Professionalism
Links to Domains I and II of the Global Internal Audit Standards.
Competencies to be demonstrated: 1.1 Operates ethically, with integrity and professional courage 1.2 Demonstrates competency and business acumen 1.3 Upholds the Global Internal Audit Standards 1.4 Exercises due professional care and scepticism
Candidate's narrative, experience and examples to illustrate the above competencies

2: Leading and Governing the internal audit function
Links to Domain III of the Global Internal Audit Standards.
Competencies to be demonstrated: 2.1 Can demonstrate recent experience as a head of internal audit / internal audit leader 2.2 Works with, and engages, the audit committee and senior management 2.3 Evaluates the governance arrangements for internal auditing and influences, where appropriate, to ensure there is an appropriate environment and support for internal auditing. 2.4 Maintains an effective quality assurance and improvement programme.
Candidate's narrative, experience and examples to illustrate the above competencies

3: Managing the internal audit function
Links to Domain IV of the Global Internal Audit Standards.
Competencies to be demonstrated: 3.1 Communicates effectively 3.2 Demonstrates skill in managing people, financial and technological resources 3.3 Understands the assurance needs of the organisation, and how these are met. 3.4 Demonstrates skill in managing change and / or transformation.
Candidate's narrative, experience and examples to illustrate the above competencies

4: Delivery of internal audit services
Links to Domain V of the Global Internal Audit Standards.
Competencies to be demonstrated: 4.1 Understands and evaluates governance, risk management and control with reference to strategic and operational organisational objectives. 4.2 Provides assurance on areas of change as well as 'business as usual' risks 4.3 Is conversant with risks associated with: information systems and technology, data, fraud, finance and organisational culture. 4.4 Challenges management constructively regarding risk appetite and acceptance, and the actions taken to mitigate risks.
Candidate's narrative, experience and examples to illustrate the above competencies

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